



ARIZONA STATE VETERINARY MEDICAL EXAMINING BOARD

1740 W. ADAMS ST., STE. 4600 - PHOENIX, ARIZONA 85007

PHONE: (602) 364-1-PET - FAX: (602) 364-1039

VETBOARD.AZ.GOV

MINUTES

July 20, 2022

Board Room B, at 8:30 a.m.

1740 W. Adams Street, Board Room B

Phoenix, Arizona 85007

Members Present: Ms. Jessica Creager, Ms. Jane Soloman, Mr. Jim Loughhead, Dr. Melissa Thompson, Dr. Craig Nausley, Ms. Nikki Frost, CVT, Dr. Darren Wright (present telephonically 1:00pm – 2:15pm) and Dr. Robyn Jaynes (present telephonically 11:50am – 2:15pm).

Members Absent: Dr. Greg Byrne.

Staff and Legal Counsel Present: Ms. Victoria Whitmore, Executive Director; Mr. Marc Harris, AAG (Assistant Attorney General); and Ms. Tracy Riendeau, CVT, Senior Medical Investigator.

I. CALL TO ORDER

Roll call: Ms. Whitmore at 8:30 a.m.

II. INITIAL INVESTIGATIVE REVIEW AND ACTION ON THE FOLLOWING CASES:

1. 22-73, Re: John Montana, DVM

Attorney David Stoll was present and made statements on behalf of Dr. Montana. Ms. Melodie Faulkner was present along with Mr. Gary Tolmachoff and made statements. After discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to modify the Investigative Committee's recommendation and offer Dr. Montana a **Consent Agreement**, adopting the Investigative Committee's Findings of Fact as the Board's Findings of Fact, and finding Dr. Montana in violation of:

- **ARS § 32-2232 (12)** as it relates to **AAC R3-11-501 (1)** failure to show respect to the pet owner for never speaking to the owner regarding the Valley Fever results/titer or regarding the owner's concerns for the dog's condition; and
- **ARS § 32-2232 (21)** as it relates to **AAC R3-11-502 (L) (4)** failure to document the dog's heart rate and respiratory rate in the medical record on November 22, 2021.

Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, nay. Motion passed 5 ayes, 1 nay.

After further discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to offer Dr. Montana a Consent Agreement that includes a

period of **Probation for 1-year** to obtain an additional **six (6) hours in continuing education** in addition to the statutory requirements to maintain licensure. Those six (6) hours shall include:

- **Three (3) hours in client communication;** and
- **Three (3) hours in medical record keeping.**

Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, nay. Motion passed 5 ayes, 1 nay.

2. 22-74, Re: Bernard Mangone, DVM

After discussion and consideration, a motion was made Ms. Soloman and seconded by Mr. Loughead to accept the Investigative Committee's recommendation and offer Dr. Mangone a Consent Agreement, adopting the Investigative Committee's Findings of Fact and Conclusions of Law as the Board's Findings of Fact and Conclusions of Law. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

After further discussion and consideration, a motion was made by Ms. Soloman and seconded by Mr. Loughead to offer Dr. Mangone a Consent Agreement that includes a period of **Probation for 1-year** to obtain an additional **four (4) hours in continuing education** in addition to the statutory requirements to maintain licensure. Those four (4) hours shall be in **medical record keeping**. The Consent Agreement shall also include a **civil penalty of \$250**. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, nay. Motion passed 5 ayes, 1 nay.

3. 22-76, Re: Jeremy Shapero, DVM

Attorney David Stoll was present to monitor. After discussion and consideration, a motion was made by Dr. Nausley to schedule this matter to an Informal Interview. No second – motion failed.

After further discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to schedule this matter to an **Informal Interview**. Motion passed 5 ayes, 1 nay (Ms. Frost).

4. 22-77, Re: Alexis Roth, DVM

Attorney David Stoll was present to monitor. Mr. Danio Gracin was present and made statements. After discussion and consideration, a motion was made b Ms. Frost and seconded by Ms. Soloman to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

5. 22-78, Re: Austin Gifford, DVM

Attorney David Stoll was present to monitor. After discussion and consideration, a motion was made by Ms. Frost and seconded by Mr. Loughead to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

6. 22-80, Re: James Crawford, DVM

Attorney David Stoll was present and made statements on Dr. Crawford's behalf. After discussion and consideration, a motion was made by Dr. Nausley and seconded by Dr. Thompson to offer Dr. Crawford a **Consent Agreement** adopting the Investigative Committee's Findings of Fact as the Board's Findings of Fact with modifications. Those

modifications include clarifying that computer assisted technology reviewed Dr. Crawford's radiographs, not a radiologist. The Board also modified the Investigative Committee's recommended Conclusions of Law, finding Dr. Crawford in violation of:

- **ARS § 32-2232 (12)** as it relates to **AAC R3-11-501 (1)** failure to read the radiograph correctly which led to an inaccurate diagnosis and treatment instead of referring the dog to an oncologist which caused the pet to suffer.

Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

After further discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to offer Dr. Crawford a Consent Agreement that includes a period of **Probation for 1-year** to obtain an additional **four (4) hours of continuing education** in addition to the statutory requirements to maintain licensure. Those four (4) hours shall be in **bone disease**. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

7. 22-83, Re: Joanna Norman, DVM

Attorney David Stoll was present to monitor. After discussion and consideration, a motion was made by Dr. Thompson and seconded by Ms. Soloman to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

8. 22-84, Re: Katherine Peachey, DVM

Attorney David Stoll was present to monitor. After discussion and consideration, a motion was made by Dr. Thompson and seconded by Dr. Nausley to schedule this matter to an **Informal Interview**. Motion passed unanimously.

9. 22-85, Re: Jennifer Mayo, DVM

Attorney David Stoll was present to monitor. After discussion and consideration, a motion was made by Dr. Thompson and seconded by Dr. Nausley to schedule this matter to an **Informal Interview**. Motion passed unanimously.

10. 22-86, Re: Scott Meyer, DVM

After discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

11. 22-133, Re: Deborah Chapman, DVM

Attorney David Stoll was present to monitor. After discussion and consideration, a motion was made by Mr. Loughhead and seconded by Ms. Soloman to **dismiss** this issue with no violation. Motion passed unanimously.

12. 22-67, Re: Christine McCormick, DVM

Attorney David Stoll was present and made statements on Dr. McCormick's behalf. After discussion and consideration, a motion was made by Ms. Frost and seconded by Mr. Loughhead to rescind their prior motion to offer a Consent Agreement and **dismiss** this issue with no violation based on new information received. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

III. INFORMAL INTERVIEWS - BOARD DELIBERATION AND ACTION

1. 22-61, In Re: Matthew Reed, DVM

Dr. Reed was present with attorney David Stoll, made statements and answered questions. Mr. and Mrs. Nicolas Maiale were present and answered questions. Ms. Karen Nevarez was present and answered questions. After discussion and consideration, a motion was made by Dr. Thompson and seconded by Dr. Nausley to find Dr. Reed in violation of **ARS § 32-2232 (11) Gross negligence: failure to intubate a brachycephalic pet while sedated for a surgical procedure.**

Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

2. 22-71, In Re: Dennis White, DVM

Dr. White was present, made statements and answered questions. Ms. Norma Jean Gargas was present, made statements and answered questions. After discussion and consideration, a motion was made by Dr. Nausley and seconded by Dr. Jaynes to find Dr. White in violation of **ARS § 32-2232 (12) as it relates to AAC R3-11-501 (1) failure to provide professionally acceptable procedures by not recommending follow up blood work to assess the patient's condition, failing to recommend hospitalization with supportive care, and recommending at-home care that did not provide for the patient's needs resulting in further suffering of the patient.**

Roll call: Dr. Jaynes, aye; Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

3. 22-112, In Re: Barbara Batke, DVM

Ms. Frost was recused. Dr. Batke was present, made statements and answered questions. Dr. Amy Dow was present, made statements and answered questions. Ms. Nikki Frost was present, made statements and answered questions.

- At 1:08pm, a motion was made by Dr. Thompson and seconded by Ms. Soloman to go into executive session for legal advice. Motion passed unanimously.
- At 1:18pm, the Board entered back into open session.

After discussion and consideration, a motion was made by Dr. Thompson and seconded by Mr. Loughhead to dismiss this issue with no violation. Roll Call: Dr. Jaynes, nay; Dr. Thompson, aye; Ms. Soloman, nay; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, nay; and Dr. Wright, nay. **Motion failed 3 ayes, 4 nays.**

After further discussion and consideration, a motion was made by Dr. Wright to obtain medical records from the four days surrounding the social media post. No second. **Motion failed.**

After discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to **continue the Informal Interview** to a future Board meeting to invite the CVT in question to speak to the Board with respect to her role at the premises. Roll call: Dr.

Jaynes, aye; Dr. Thompson, nay; Ms. Soloman, aye; Mr. Loughhead, nay; Ms. Creager, nay; Dr. Nausley, aye; and Dr. Wright, aye. **Motion passed 4 ayes, 3 nays.**

4. 22-55: In Re: Karla Lombana, DVM – Continuance of Informal Interview of June 15, 2022, for the purpose of receiving additional information and reviewing possible action to approve proposed Findings of Fact, Conclusions of Law, and adopting an Order.

After discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to accept the Findings of Fact and Conclusions of Law as drafted. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

After further discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to issue Dr. Lombana an Order that includes a period of **Probation for 1-year** to obtain an additional **three (3) hours of continuing education** in addition to the statutory requirements to maintain licensure. Those three (3) hours shall be in the area of **gastrointestinal foreign bodies**. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

5. 22-57: In Re: Ryan Bunce, DVM – Continuance of Informal Interview of June 15, 2022, for the purpose of receiving additional information and reviewing possible action to approve proposed Findings of Fact, Conclusions of Law, and adopting an Order.

After discussion and consideration, a motion was made by Dr. Nausley and seconded by Mr. Loughhead to accept the Findings of Fact and Conclusions of Law as drafted. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

After further discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to issue Dr. Bunce an Order that includes a period of **Probation for 1-year** to obtain an additional **four (4) hours of continuing education** in addition to the statutory requirements to maintain licensure. Those four (4) hours shall be in **emergency ophthalmology**. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughhead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

IV. ADMINISTRATIVE REVIEW OF PREVIOUS ACTIONS

1. 19-71: In Re: Celeste Roy, DVM. Quarterly appearance as required by Consent Agreement. Board may review, discuss, and take action on information presented.

Dr. Roy was present telephonically, made statements and answered questions in compliance with her Consent Agreement. No action taken.

2. 19-37: In Re: Crystal Delano, DVM. Quarterly appearance as required by Consent Agreement. Board may review, discuss, and take action on information presented.

Dr. Delano was present, made statements and answered questions in compliance with her Consent Agreement. No action taken.

3. 20-107: In Re: Erin Hisrich, DVM. Quarterly appearance as required by Consent Agreement. Board may review, discuss, and take action on information presented.

Ms. Frost was recused. Dr. Hisrich was present with attorney Lisa Bivens, made statements and answered questions in compliance with her Consent Agreement.

- At 10:16am, a motion was made by Ms. Soloman and seconded by Mr. Loughead to go into executive session to discuss confidential personal information with Dr. Hisrich. Motion passed unanimously.
- At 10:18am, the Board entered back into open session.

After discussion and consideration, a motion was made by Ms. Soloman and seconded by Mr. Loughead to modify Dr. Hisrich's Consent Agreement testing method to include nail testing. Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, recused. Motion passed 5 ayes, 1 recusal.

4. 21-158: In Re: Catherine Byrnes, DVM. Board may review, discuss, and take action on Continuing Education completed in compliance with Board Order and may return license to Active status.

After discussion and consideration, a motion was made by Mr. Loughead and seconded by Ms. Soloman to accept Dr. Byrnes completion of her continuing education in compliance with her Board Order and return her license back to Active status. Motion passed unanimously.

5. 22-33: In Re: Monika Durgin, DVM. Board may review, discuss, and take action on Continuing Education plan submitted in compliance with Board Order.

After discussion and consideration, a motion was made by Dr. Nausley and seconded by Ms. Soloman to accept Dr. Durgin's continuing education plan in compliance with her Board Order. Motion passed unanimously.

6. 22-64: In Re: Shawna Wood. Board may review, discuss, and take action on proposed modifications to Consent Agreement offered.

Attorney Charles Hover was present telephonically and made statements. No action taken.

V. REPORTS, CORRESPONDENCE, REFERRALS AND OTHER BUSINESS

1. Board may review, discuss, and take action on Carolyn Ratajack reappointment to the AM Investigative Committee.

After discussion and consideration, a motion was made by Mr. Loughead and seconded by Ms. Soloman to approve Ms. Ratajack's reappointment to the AM Investigative Committee. Motion passed unanimously.

2. Board may review, discuss, and take action on request for Continuing Education approval for San Diego County Veterinary Medical Association September 2022 Fall Veterinary Conference.

After discussion and consideration, a motion was made by Ms. Frost and seconded by Ms. Soloman to approve 12 hours of continuing education in cardiology at the San Diego County Veterinary Medical Association September 2022 Fall Veterinary Conference. Motion passed unanimously.

After further discussion and consideration, a motion was made by Ms. Frost and seconded by Ms. Soloman to pend approval of the technician courses to a future Board meeting to obtain additional information including course description, speaker, etc. Motion passed unanimously.

3. Board may review, discuss and take action on Cori C. Williams possibly impersonating a CVT.

After discussion and consideration, a motion was made by Mr. Loughead and seconded by Ms. Soloman to open an investigation with respect to Ms. Williams's conduct. Motion passed unanimously.

4. Board may review, discuss and take action on possible unlicensed practitioner, Landon Ames.

After discussion and consideration, a motion was made by Mr. Loughead and seconded by Ms. Soloman to open an investigation with respect to Mr. Ames's conduct and also refer the matter to the County Attorney's Office. Motion passed unanimously.

5. Board may review, discuss and take action on possible unlicensed practitioner Ines Ramos.

After discussion and consideration, a motion was made by Mr. Loughead and seconded by Ms. Soloman to open an investigation with respect to Ms. Ramos's conduct. Motion passed unanimously.

6. Board may review, discuss, and take action on veterinarian applications:

a. Ariella Darvish

After discussion and consideration, a motion was made by Mr. Loughead and seconded by Ms. Soloman to accept applicant Darvish's veterinary application. Motion passed unanimously.

b. Deborah Guinn

After discussion and consideration, a motion was made by Ms. Soloman and seconded by Mr. Loughead to accept applicant Guinn's veterinary application. Motion passed unanimously.

7. Board may review, discuss, and take action on request regarding the clarification of interpretation of A.R.S. §32-2242(B) pertaining to Certified Veterinary Technician application requirements, per A.R.S. §41-1001.02:

a. Mallory Olson

After discussion and consideration, a motion was made by Ms. Frost and seconded by Ms. Soloman to approve Ms. Olson's CVT application based on her request for clarification of interpretation of A.R.S. §32-2242(B) pertaining to Certified Veterinary Technician application requirements, per A.R.S. §41-1001.02. Motion passed unanimously.

8. Board may review, discuss, and take action on FY23 Interagency Service Agreement with the Office of the Arizona Attorney General.

After discussion and consideration, a motion was made by Mr. Loughead and seconded by Ms. Soloman to approve the FY23 Interagency Service Agreement with the Office of the Arizona Attorney General. Motion passed unanimously.

9. Board may review, discuss, and take action on Scope of Work and project costs related to e-licensing system developed by Thentia.

After discussion and consideration, a motion was made by Ms. Soloman and seconded by Dr. Thompson to approve Scope of Work and project costs related to e-licensing system developed by Thentia. Motion passed unanimously.

10. Board may review, discuss, and take action on Case 22-136, In Re: Maya Bellapianta, DVM and Case 23-03, In Re: Maya Bellapianta, DVM with respect to her ability to safely and competently practice veterinary medicine. Possible action includes combining these cases and summarily suspending her license to practice veterinary medicine and/or any other administrative option set forth in A.R.S. § 32-2234.

Dr. Bellapianta appeared; her attorney Flynn Carey appeared telephonically, made statements and answered questions.

- At 2:27pm, a motion was made by Ms. Soloman and seconded by Mr. Loughead to go into executive session for legal advice. Motion passed unanimously.
- At 2:47pm, the Board entered back into open session.

After discussion and consideration, a motion was made by Ms. Soloman and seconded by Dr. Nausley to offer Dr. Bellapianta an **Interim Consent Agreement (ICA) temporarily suspending her license** to practice veterinary medicine until she can undergo an **evaluation by a Board approved addictionologist** and have a standard **hair drug test**. Dr. Bellapianta's license will remain suspended until the terms of the ICA are completed. Once completed, the matter will be placed on first available Board agenda. If Dr. Bellapianta does not sign the ICA upon delivery, her veterinary license will be summarily suspended.

Roll call: Dr. Thompson, aye; Ms. Soloman, aye; Mr. Loughead, aye; Ms. Creager, aye; Dr. Nausley, aye; and Ms. Frost, aye. Motion passed unanimously.

11. Board may review, discuss, and take action on American Association of Veterinary State Boards (AAVSB) proposed resolution related to modifications of the North American Veterinary Licensing Examination (NAVLE) approval process.

After discussion and consideration, a motion was made by Mr. Loughead and seconded by Ms. Soloman to have delegate Creager vote for the AAVSB proposed resolution related to modification of the NAVLE approval process. Motion passed unanimously.

VI. REVIEW AND APPROVAL OF MINUTES

1. June 15, 2022 Regular Session

No quorum. Pend to future Board meeting.

2. June 15, 2022 Executive Session

No quorum. Pend to future Board meeting.

VII. CONSENT AGENDA

A. Approval of Premises Licenses – Responsible Veterinarian listed

1. R3938: EasyVet Goodyear. New Premises. Sandy Williams, DVM
2. R3940: Rita Ranch Pet Hospital. New Responsible Veterinarian. Paige Chance-Dulin, DVM
3. R3941: Prestige Animal Clinic. New Responsible Veterinarian. Christine Phillip, DVM
4. R3942: Saguaro Veterinary Surgery. New Premises. Ryan McCally, DVM
5. R3943: Angela Caldwell, DVM. New Premises. Angela Caldwell, DVM
6. R3944: Stonecrest Animal Hospital. New Responsible Veterinarian. Ashley Hooper, DVM
7. R3945: Desert Hills Animal Clinic. New Premises. Bryan Neidigh, DVM
8. R3946: Wickenburg Animal Hospital. New Responsible Veterinarian. Robert Thrift, DVM
9. R3947: Folkers Mobile Veterinary Services. New Premises. Cameron Folkers, DVM
10. R3948: Deer Creek Animal Hospital. New Responsible Veterinarian. Joshua Marion, DVM
11. R3949: White Tanks Animal Hospital. New Responsible Veterinarian. Lindsey O'Connell, DVM
12. R3950: Alta Mesa Animal Hospital. New Responsible Veterinarian. Jade Lanier, DVM
13. R3951: Exceptional Pets-Maricopa. New Premises. Tim Chaisson, DVM
14. R3953: Casa Grande Animal Hospital. New Responsible Veterinarian. Lorinda Fallini, DVM

A (3), (6), (7), (8), (10), (11), (12), (13) and (14) removed from Consent Agenda.

Approval of Premises Inspections granted.

B. Approval of Premises Name Changes - Responsible Veterinarian

1. R0455: Animal Hospital at Anthem, PLC to Animal Hospital at Anthem. Brian Waller, DVM
2. R0936: Goodyear Animal Hospital, PLC to Goodyear Animal Hospital. Amy Shomburg, DVM
3. R2137: Surprise Animal Hospital, PLC to Surprise Animal Hospital. Nichole Westerweel, DVM.
4. R2215: Arrowhead Ranch Animal Hospital, PLC to Arrowhead Ranch Animal Hospital. Thomas Ardelt, DVM
5. R2235: Westbrook Animal Hospital, PLC to Westbrook Animal Hospital. William Hummel, Jr.

Approval of Premises Name Changes granted.

After discussion and consideration, a motion was made by Ms. Soloman and seconded by Mr. Loughhead to approve the Consent Agenda as amended. Motion passed unanimously.

Items Removed From Consent Agenda:

A (3), (7), (8), (10), (11), (12) and (13)

After discussion and consideration, a motion was made by Ms. Soloman and seconded by Mr. Loughhead to approve the above premises pending inspection and compliance. Motion passed unanimously.

A (14)

After discussion and consideration, a motion was made by Ms. Soloman and seconded by Mr. Loughhead to approve the above premises pending compliance. Motion passed unanimously.

A (6)

Application withdrawn. No action taken.

VIII. SUMMARY OF CURRENT EVENTS

No current events.

IX. CALL TO THE PUBLIC

No member of the public addressed the Board.

X. ESTABLISHMENT OF FUTURE MEETING DATE

The next regular meeting will be held on **Wednesday, August 17, 2022**, beginning at 8:30 a.m. at 1740 W. Adams Street, Board Room "B," Phoenix, Arizona, 85007. One or more Board members may appear telephonically.

XI. ADJOURNMENT

Meeting adjourned at 3:15pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Victoria Whitmore', written over a horizontal line.

Victoria Whitmore, Executive Director