



KATIE HOBBS
GOVERNOR

ARIZONA STATE VETERINARY MEDICAL EXAMINING BOARD
1740 W. ADAMS ST., SUITE 4600, PHOENIX, ARIZONA 85007
PHONE: 602-364-1PET (1738) ♦ FAX: 602-364-1039
VETBOARD.AZ.GOV

VICTORIA WHITMORE, EXECUTIVE DIRECTOR

APPLICATION FOR LICENSURE BY UNIVERSAL RECOGNITION

A.R.S. 32-4302

The Universal Recognition policy allows Arizona residents to use an out-of-state professional or occupational license to qualify for an Arizona license to work. To qualify, an applicant must:

1. Prove residency in Arizona
2. Be currently licensed for at least ONE YEAR in another U.S. state in the discipline applied for and at the same level of practice as recognized in Arizona
3. Be in good standing in all states where currently or previously licensed
4. Must not have had a license revoked or have voluntarily surrendered a license in any other state or country while under investigation for unprofessional conduct
5. Must not have a complaint, allegation, or investigation pending before another regulating entity in another state or country that relates to unprofessional conduct
6. Must have met all applicable education, work, exam, and/or clinical supervision requirements in the other state where originally licensed
7. TAKE AND PASS THE ARIZONA STATE VETERINARY EXAM (75% score minimum)
8. Pay all applicable application and issuance fees to the Arizona State Veterinary Medical Examining Board

Note: This type of license will allow you to work at the same practice level that you are allowed in the state(s) for which you have been licensed at least one year! For example, if you have a "specialty" license in another state that limits your practice to the scope of your specialty (diplomat) board certification, then you may be granted a "Specialty" veterinary license in Arizona that has the same practice limits.

Please read all the enclosed information and instructions carefully before submitting your application. Your application must be complete prior to the deadline for the State exam you wish to take; you will be notified if your application is incomplete. There are no refunds for applications. If you fail the State exam, you will need to re-apply.

INSTRUCTIONS FOR COMPLETING THE APPLICATION PROCESS

APPLICATION FOR VETERINARY LICENSE BY UNIVERSAL RECOGNITION (ARIZONA RESIDENT)

All of the following must be submitted for an application to be considered complete:

1. Application:
 - Properly completed and notarized. **APPLICANT'S SIGNATURE DATE ON PAGE FOUR MUST MATCH THE NOTARIZED DATE.**

2. Fee \$400:
 - This is a **non-refundable** fee and **must be a money order, certified check or cashier's check payable** in US funds only to: AZVMEB. **DO NOT SEND PERSONAL OR BUSINESS CHECKS. WE DO NOT ACCEPT CREDIT CARDS or CASH.** Please note once the license is approved by the Board, the license issuance fee will be due prior to issuance.

3. Photo:
 - No larger than 1½" x 2" in size and taken within the preceding 6 months. Place photo in "photo box" on first page of the application.

4. Proof of Arizona Residency:
 - Submit a copy of ONE of these documents:
 - Valid Arizona drivers license
 - Current Arizona motor vehicle registration
 - Military Form 2058
 - Current Arizona voter registration
 - Proof of filing Arizona income taxes in the most recent tax year.

5. Verification of Licensure:
 - Applicant is responsible to request verification of licensure from each state or territory, where currently or previously licensed. Each state or territory of the United States must send directly to this Board a verification of licensure to include current standing and status of any current investigation or discipline received for violation of a veterinary medical practice act. Each state's process may differ, and a fee may be assessed. Response time from other states can vary up to 6+ weeks to process.

6. Arizona Statement of Citizenship and Alien Status for State Public Benefits – Form and Instructions for Supporting Documentation of Citizenship Included in this Packet.
 - Attach the applicable copy of proof of citizenship.
 - If your name on your application does not match the name on your proof of citizenship, you are required to submit a copy of legal documentation supporting your name change. Example: Marriage License, Divorce Decree (only page granting name change), Adoption, etc. Social Security Cards are not accepted.

7. GOVERNMENT ISSUED ID:
 - If your proof of citizenship or proof of lawful presence in this country, for #6, does not contain a photo you are required to submit a government issued photo I.D.
 - Please do not submit Social Security cards, for any reason.

****OPTIONAL FEE WAIVER FOR LOW INCOME APPLICANTS:** Per A.R.S. 41-1080.01, an applicant applying for an initial license whose family income does, not exceed two hundred percent of the federal poverty guidelines may be eligible for a fee waiver. If you believe that you qualify for the waiver, please contact the Board office at 602-542-8166 to request the Application for Waiver of Initial Licensing Fees.



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APPLICATION FOR A LICENSE TO PRACTICE VETERINARY MEDICINE AND SURGERY BY UNIVERSAL RECOGNITION

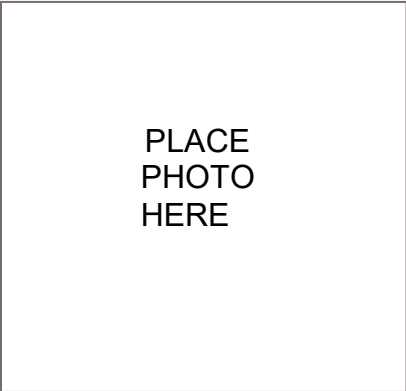
An individual with a disability who, as a result of the disability, requires this application to be in an alternative format may contact the Board office at (602) 364-1739, or Voice Relay Service (800) 842-4681 or TTY at (800) 367-8939 to make their needs known.

I, _____, make application to the Arizona State Veterinary Medical Examining Board for licensure in the State of Arizona pursuant to A.R.S. Title 32, Chapter 21, Article 2: Licensing, et.seq. I understand the filing of this application grants authority to the Board to obtain information from any licensing agency or board in the United States or another country; **and that** I shall make an oath as to the contents of my application and credentials submitted to the Board **and that** I acknowledge that any falsification in my application to the Board is adequate cause by the Board to deny my application; **and that** the Board may report any falsification of information to other licensing agencies and boards.

License by Universal Recognition Application Fee(s):

Submit Fee (\$400)
(enclose with application)

All fees are non-refundable and are to be submitted by cashier's check OR money order, ONLY.



SECTION 1: PERSONAL INFORMATION

Name: _____ Maiden Name: _____

Home Address: _____
Street

City County State Zip

Home Phone: _____ Cell phone: _____

Fax Number _____ Email Address: _____

SSN: _____ Date of Birth: _____ Gender: Female Male

Are you a US Citizen? Yes No If no, what is your country of citizenship? _____

SECTION 2: EDUCATION

| Name(s) of Veterinary <u>College/University</u> | <u>Date(s) of Graduation and Degree Earned</u> |
|--|--|
| | |
| | |
| | |

SECTION 3: CURRENT VETERINARY EMPLOYMENT INFORMATION

Employer Name: _____

Business Address: _____
Street
City
State
Zip

Contact Phone Number: _____

Dates of Employment: _____

SECTION 4: LICENSES --- LIST ALL STATES IN WHICH YOU ARE OR HAVE EVER BEEN LICENSED

| State | License Number | Type of License (e.g. Faculty, Specialty, Regular, etc.) | How long have you been licensed in that state? | License Status (Active, Lapsed, Inactive, Probation, etc.) |
|-------|-------------------|---|--|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

SECTION 5: PROOF OF ARIZONA RESIDENCY

What document are you using to verify Arizona residency? Please submit a COPY.

- Valid Arizona Drivers License
- Current Arizona motor vehicle registration
- Current Arizona voter registration
- Proof of filing of Arizona income taxes in the most recent tax year
- Military Form 2058

SECTION 6: YOU ARE REQUIRED TO ANSWER ALL OF THE FOLLOWING QUESTIONS.

YOU MAY USE A SEPARATE SHEET OF PAPER IF NEEDED.

1. Have you ever been arrested, charged with, convicted of or pled nolo contendere to a criminal offense, other than a minor traffic violation (DUI history must be reported), in any city, county, state, federal or tribal court or in any other country? If yes, please provide copies of the police and court documents such as the police narrative, complaint, the pleadings and final order(s). **You must answer "yes" even if you received a pardon, the charges were dropped, the conviction was set aside, the records were expunged, or your civil rights were restored.**

Yes No Date of Occurrence(s) _____

2. Have you ever been denied a license by any state, or denied the privilege of taking a state examination before any State Board of Veterinary Medical Examiners?

Yes No If yes, please explain:

3. Has any license to practice veterinary medicine and surgery issued to you been revoked or have you voluntarily surrendered a license while under investigation for unprofessional conduct?

Yes No If yes, please explain:

4. Has any license to practice veterinary medicine and surgery issued to you been placed on probation, or have you ever been fined, censured, or charged with a violation of the veterinary practice act in any state in the U.S? Are you aware of any *pending* complaints, investigations or disciplinary actions regarding your veterinary license in any state?

Yes No If yes, please explain:

5. Are you a U.S. veteran? ____ Yes ____ No If yes: Is your spouse Active military? __Yes__ No

6. Are you a military spouse? ____ Yes ____ No

SECTION 7: AFFIDAVIT OF APPLICANT

Print The Applicant's Full Name: _____ being first duly sworn upon his or her oath deposes and says all of the following: I am the person named in this application. I have read and understand the content of this application. The information contained in the application is true and correct to the best of my ability and the information submitted is without fraud, deceit or misrepresentation. I hereby authorize any past or present employer, past or present business, or professional association to release any information to the State of Arizona in connection with my application and state that a photocopy of this authorization shall have the same effect as the original. I also authorize the Arizona State Veterinary Medical Examining Board, or its successor, to release any information submitted by me, upon request, to the public or to any licensing agency, or to any other person when such request is required or permitted by Arizona Revised Statutes. I acknowledge that any falsification in my application is cause to deny my application. I authorize the Board to utilize audio recording of any application interview that is conducted of me in regard to this application.

I further affirm that I have reviewed the Arizona Revised Statutes (Title 32, Chapter 21) and the Administrative Rules that pertain to the Arizona State Veterinary Medical Examining Board.

Signature of Applicant: _____ Date: _____

Subscribed and sworn to before me this _____ day of _____, 20 _____

STATE OF _____)

COUNTY OF _____)

Notary Public Signature

Seal:

My Notary Commission Expires on

Please be advised of the following pursuant to Arizona Revised Statutes (A.R.S.) §41-1030:

A.R.S. §41-1030(B): An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition. **A.R.S. §41-1030(D):** This section may be enforced in private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section. **A.R.S. §41-1030(E):** A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy. **A.R.S. §41-1030(F):** This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02. Pursuant to Section 32-4302, Arizona Revised Statutes, a person shall be granted an occupational or professional license or certificate if the person has been licensed or certified in another state for at least twelve months, the license or certificate is in the same discipline and at the same practice level as the license or certificate for which the person is applying in this state and the person meets other conditions prescribed by Section 32-4302, Arizona Revised Statutes.

NOTICE: Pursuant to Section 41-1093.01, Arizona Revised Statutes, an agency shall limit all occupational regulations to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety or welfare concern. Pursuant to Sections 41-1093.02 and 41-1093.03, Arizona Revised Statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in a court of general jurisdiction to challenge the occupational regulation and to ensure compliance with Section 41-1093.01, Arizona Revised Statutes.

**ARIZONA STATEMENT OF CITIZENSHIP
OR ALIEN STATUS FOR STATE PUBLIC BENEFITS
PROFESSIONAL LICENSE AND COMMERCIAL LICENSE
- ARIZONA STATE VETERINARY MEDICAL EXAMINING BOARD -**

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrants, and certain aliens paroled into the United States are eligible to receive state or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I – APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) _____

TYPE OF APPLICATION (Check one): INITIAL APPLICATION REAPPLICATION

TYPE OF LICENSE/CERTIFICATION (Check one): D.V.M. C.V.T.

SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? Yes No

If **Yes**, indicate place of birth:

City _____ State (or equivalent) _____ Country or Territory _____
(Indicate country, not county.)

If you answered **Yes**, 1) Attach a legible copy of a document from the EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALIEN STATUS (Attached)

Name of document provided _____

2) Go to Section IV.

If you answered **No**, you must complete Section III and IV.

SECTION III – ALIEN STATUS DECLARATION

To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALIEN STATUS (Attached) or other document as evidence of your status.

Name of document provided _____

Qualified Alien Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
- 2. An alien who is granted asylum under Section 208 of the INA.
- 3. A refugee admitted to the United States under Section 207 of the INA.
- 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- 7. An alien who is a Cuban/Haitian entrant.
- 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Nonimmigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101 (a)(15).

Alien Paroled into the United States For Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 et seq.];
- 13. A foreign national not physically present in the United States.

Otherwise Lawfully Present

- 14. A person not described in categories 1-13 who is otherwise lawfully present in the United States. **PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. § 1621(a).**

SECTION IV - DECLARATION

All applicants must complete this section.

I declare under penalty of perjury under the laws of the state of Arizona that the answers and evidence I have given are true and correct to the best of my knowledge.

APPLICANT'S SIGNATURE

DATE SIGNED

EVIDENCE OF U.S. CITIZENSHIP,
U.S. NATIONAL STATUS OR ALIEN STATUS

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

1. An Arizona driver license issued after 1996 or an Arizona non-operating identification license.
2. A driver license issued by a state that verifies lawful presence in the United States.
3. A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
4. A United States certificate of birth abroad.
5. A United States passport. ***Passport must be signed***
6. A foreign passport with a United States visa.
7. An I-94 form with a photograph.
8. A United States citizenship and immigration services employment authorization document or refugee travel document.
9. A United States certificate of naturalization.
10. A United States certificate of citizenship.
11. A tribal certificate of Indian blood.
12. A tribal or bureau of Indian affairs affidavit of birth.
13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

What to expect next!

PLEASE NOTE:

- Once your application is received and processed, you will receive an email indicating whether your application is complete. If it is not, you will be provided with a list of missing documents/information.
- When your application is complete, you will be notified via mail and email. We will mail to you hard copies of the Arizona statutes and Administrative Rules which are the focus of the State exam. These materials can also be found on the Board's website at vetboard.az.gov. Go to the "Statutes and Rules" tab.
- In approximately 1-2 weeks, the State exam will be EMAILED to you. You will need to print the exam, complete it, and return it via email, fax, or mail. It is an "open book" test. The exam is 50 true/false questions focused on the AZ Veterinary Practice Act (statutes) and Administrative Rules.
- Please allow 1-2 weeks for the exam grading. An email and letter will be sent with your exam score and information about the license issuance fee (see below).
- License information can be confirmed on the Board's website directory at vetboard.az.gov.
- A license issuance fee of \$100 (in even-numbered years) or \$200 (in odd-numbered years) will be due before your license can be issued.
 - The issuance fee may be paid by personal check, business check, cashier's check, certified check, or money order. We do not take credit cards for this fee.
- Please remember all licenses expire 12/31 of every even-numbered year!

Please mail your completed application along with your \$400 application fee (paid by certified check, cashier's check, or money order) to:

Arizona Veterinary Medical Board, 1740 W. Adams St., Suite 4600, Phoenix, AZ, 85007.

APPLICATIONS WILL NOT BE ACCEPTED BY EMAIL.

Please note: You are not allowed to practice until you have confirmed that your license has been updated to Active status. You may do this by contacting Board staff, by viewing our on-line directory, found on the home page of the Board's website at vetboard.az.gov, or upon receipt of a letter with your license "wallet card" bearing your license number.